



2013 AACC International Symposia Planning Information

Content on this form is due: **November 9, 2012 to submit to the online special session form.**

Below is a list of information required to complete the online symposia/science café planning form. To submit your information, please fill complete the form at <https://www.multisoftevents.com/AACCI3/DefaultSpecialSession.aspx>

SYMPOSIA/SCIENCE CAFÉ INFORMATION

- Proposed session title
- Type of session: symposia, science café, or workshop
- Description of symposia/science café (to be used for marketing purposes and in the registration brochure)
- Indicate Scientific Initiatives (Biotechnology & Sustainability, Chemistry & Interactions, Engineering & Processing, Food Safety & Regulation, Health & Nutrition, Ingredients & Innovations, and Quality & Analytical Methods)
- Sponsoring committee or group
- Estimated attendance
- Estimated time (2 hrs maximum):
 - Panel presentations (Science Café) are 2 hour time slots with 60- to 75-minutes of presentations and remaining time for discussion.)
 - Or standard format (Symposia) is 1 hour 40-minutes with (5) 20-minute time slots.
- Do you anticipate the need for financial assistance from AACCI? If yes, provide dollar amount and details.
- **Session organizer(s) contact information:** name, complete mailing address, telephone numbers, e-mail address
- Financial sponsors? If so, provide company name of sponsor and amount you intend to receive.

PRESENTATION INFORMATION

(Please provide for each proposed presenter)

- Title
- Presenter's name
- Presenter's affiliation (company, city, state, country, email address, and designate if AACCI Member or not a member.)

Note: The following components are provided in each room: theatre-style seating, podium and microphone, head table with microphones, LCD projector and screen, timer, water service.