

|

MILLING AND BAKING DIVISION AACC INTERNATIONAL, INC

*Formerly known as
AMERICAN ASSOCIATION OF CEREAL CHEMISTS, INC.*

MILLING AND BAKING DIVISION POLICIES

Policy A. Awards, Scholarships, Fellowships and Grants

Policy B. Financial

Policy C. AACCI Annual Meeting

Policy D. Spring Technical Conference

Policy E. Miscellaneous

A. AWARDS, SCHOLARSHIPS, FELLOWSHIPS and GRANTS COMMITTEE

Comment [BM1]: Following are the revisions to the Policies which were recommended and approved by members of the 2013 Division Advisory Board (Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph)

All changes are in RED font. The original wording is crossed out.

In addition to the wording, the policies were re-organized by topic (previously they were in a random order) and renumbered accordingly.

Policy No. A.1 15- Committee Membership

The Advisory Board will act as the standing Awards, Scholarships, Fellowships and Grants Committee and shall administer the Division's awards program.

Recommended by the Advisory Board October 23, 1994, Nashville, TN. Members present: Mark M. Stearns, Chair; Bert D'Appolonia, Joe Ponte, Maureen Olewnik, Robert Schrader, Ken Ulbrich, George Lookhart.

Approved by the Executive Committee October 23, 1994, Nashville, TN. Members present: Robert Bequette, Chair; Beverly Thompson, Bill Olson, Steve Godmare, Mark Stearns.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.2 16 - Committee Chair

The Chair of the Division will chair the standing Awards Committee.

Recommended by the Advisory Board November 5, 1995, San Antonio, TX. Members present: Robert Bequette, Chair; Anne Schneider, Tim Aschbrenner, Ken Ulbrich, George Lookhart, Robert Schrader, Maureen Olewnik.

Approved by the Executive Committee November 5, 1995, San Antonio, TX. Members present: Beverley Thompson, Chair; John Altavela, Bill Olson, Steve Piland, Robert Bequette.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.3.20 - Solicitation of Nominees

Nominations for the Baustian & Halverson Awards will be solicited from Milling & Baking Division members during Division meetings.

Recommended by the Advisory Board November 5, 1995, San Antonio, TX. Members present: Bob Bequette, Chair; Anne Schneider, Tim Aschbrenner, Ken Ulbrich, George Lookhart, Robert Schrader, Maureen Olewnik.

Approved by the Executive Committee November 5, 1995, San Antonio, TX. Members present: Beverley Thompson, Chair; John Altavela, Bill Olson, Steve Piland, Robert Bequette.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.4 - MYRON D. (Mike) BAUSTIAN MEMORIAL AWARD

Precedent - Purpose

The Myron D. (Mike) Baustian Award is named in honor of the first Chair of the Milling & Baking Division. It has been presented from time to time as deemed appropriate by the Awards Committee.

Policy No. A.4.1 - Selection Committee

The Awards Committee of the Milling & Baking Division, AACC International shall serve as the selection committee for the presentation of the Myron D. "Mike" Baustian Award.

The Awards Committee would consider possible nominees at the fall meeting; if a nominee is selected, this name should be submitted and finalized at the Spring Technical Conference. The award presentation would then be made at the next AACC International Annual Meeting. Suitable ~~plaque~~ plaque to be presented at the Annual meeting.

Approved by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Revised by the Executive Committee, October 23, 1994, Nashville, TN. Members present: Robert Bequette, Chair; Beverly Thompson, Bill Olson, Steve Godmare, Mark Stearns.

Policy No. A.4.2 - Criteria for Selecting Recipients

The Myron D. (Mike) Baustian Award is to honor Milling & Baking Division members for leadership and contributions to AACC International Milling & Baking Division Activities.

Recommended by the Advisory Board November 5, 1995, San Antonio, TX. Members present: Robert Bequette, Chair; Anne Schneider, Tim Aschbrenner, Ken Ulbrich, George Lookhart, Robert Schrader, Maureen Olewnik.

Approved by Executive Committee November 5, 1995, San Antonio, TX. Members present: Beverley Thompson, Chair; John Altavela, Bill Olson, Steve Piland, Robert Bequette.

Policy No. A.4.3 - Travel Expenses

This policy was deleted.

Recommended by the Advisory Board May 13, 1998, St. Louis, MO. Members present: Maureen Olewnik, Chair; Brian Walker, Pat Farrar, Allen Westendorf, Karen Siffring.

Approved by Executive Committee May 13, 1998, St. Louis, MO. Members present: Debi Rogers, Chair; Wayne Moore, Steve Piland, Brian Walker, Maureen Olewnik.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy A.5. JOHN C. HALVERSON MEMORIAL LECTURESHIP

Policy No. A.5.1 - Selection of John C. Halverson Memorial Lectureship Recipient

The John C. Halverson Memorial Lectureship is an award presented by the AACC International Milling & Baking Division to honor someone for their contributions to the technology of milling or baking.

The award consists of a \$500 honorarium and a suitably inscribed certificate.

The awardee shall present a paper at the Spring Technical meeting of the AACC International Milling & Baking Division.

The awardee will be provided sufficient travel expenses to attend the meeting. The funds shall not exceed tourist class airfare and two nights lodging, and will come from the general operating fund.

Comment [HB2]: Should we set a limit on the travel and lodging?

The recipient of the award is to be selected prior to at the Annual AACC International meeting by the Awards Committee of the AACC International Milling & Baking Division.

The award will be presented annually as deemed appropriate by the Awards Committee and when the Advisory Board feels there are sufficient funds to make the award.

Approved by the Executive Committee October 30, 1989, Washington DC. Members present: Rella Dwyer, Chair; Peter Ranum, Joe Ponte, Jim Duesenberg, Dale Phillips

Revised by Executive Committee May 13, 1998, St. Louis, MO. Members present: Debi Rogers, Chair; Wayne Moore, Steve Piland, Brian Walker, Maureen Olewnik

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy A.6. GEORGE K. MINOR SCHOLARSHIP AWARD

Policy A.6.1 - Precedent - Selection of George C. Minor Scholarship Recipient

The Milling & Baking Division's George K. Minor Scholarship in Cereal Chemistry & Technology was the first scholarship established by AACC International.

Applications for AACC International Scholarships including the George K. Minor Scholarship sponsored by the Milling & Baking Division are solicited from students who apply to the AACC International Scholarship Fund.

Completed applications are evaluated by a six-person Scholarship Jury of AACC International members appointed for 3-year terms by the AACC International President-Elect, plus a nonvoting chair. The highest monetary awards go to the highest ranked applicants. To qualify for the George C Minor Scholarship the individual must be ~~Special requests of scholarship donors, such as Milling & Baking Division's preference for~~ an upper level, junior or senior majoring in cereal sciences, milling, baking or a closely related area, are also considered in determining which award goes to which applicant.

The Scholarship Jury Chair sends the Division Treasurer and Chair the names that have been selected for approval. The Jury Chair then sends a request for funds before sending out the award letter to the

recipient's Department Head. He or she also notifies the Division Chair of the recipient's name, major, University, etc. (usually as a copy of the letter to the recipient's Department Head).

The Jury Chair (who serves without vote) is usually a staff person at AACC International headquarters. Although this is not a bylaw requirement, it does facilitate handling the applications, coordinating the Jury results, and notifying applicants and others of the results.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.6.2 - Time Period, Amount

It shall be the policy of the Milling & Baking Division, AACC International to extend and support one George K. Minor Student Scholarship per year. The amount is to be \$3,000, drawn from the scholarship fund.

Recommended by the Advisory Board October 11, 1988, San Diego, CA. Members present: Dale Phillips, Chair; George Minor, Dean Barry, Bob Ray, Herb Sanguinetti, Mike Welsh.

Approved by the Executive Committee October 13, 1988, San Diego, CA. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Revised by the Executive Committee September 20, 1992, Minneapolis, MN. Members present: Scott Sanders, Chair; Mark Stearns, Don Shields, Maureen Olewnik.

Revised by the Executive Committee May 3, 1995, Seattle, WA. Members present: Beverley Thompson, Chair; John Altavela, Bill Olson.

Revised by the Executive Committee September 13, 1998, Minneapolis, MN. Members present: Debi Rogers, Chair; Steve Piland, Wayne Moore, Brian Walker.

Revised by the Executive Committee May 17, 2006, San Antonio, TX. Members Present: Lee Sanders, Chair; Ron Zelch, Past Chair, Steve Schorn, Brian Fatula.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.6.3 & 11 Travel Funds for Scholarship Recipients

These policies were deleted.

Policies No.9 & 11 were combined and amended at a joint meeting of the Advisory Board and Executive Committee May 8, 1996, Wichita, KS. Members present: John Altavela, Chair; Maureen Olewnik, Bill Olson, Ken Ulbrich, Tim Aschbrenner, Brian Walker.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy A.7. M. RELLA DWYER FELLOWSHIP AWARD

Policy A.7.1. ~~Precedent~~ Selection of M. Rella Dwyer Graduate Fellowship Recipient

The Milling & Baking Division's M. Rella Dwyer Fellowship is awarded annually if there is a qualified graduate student pursuing a career in the milling and baking industry.

Applications for AACC International Scholarships including the M. Rella Dwyer Fellowship sponsored by the Milling & Baking Division are solicited from graduate students who apply to the AACC International Scholarship Fund.

Completed applications are evaluated by a six-person Scholarship Jury of AACC International members appointed for 3-year terms by the AACC International President-Elect, plus a nonvoting chair. The highest monetary awards go to the highest ranked applicants. To qualify for Special requests of scholarship donors, such as Milling & Baking Division's preference for FOR THE M.RELLA DWYER FELLOWSHIP THE INDIVIDUAL MUST BE a graduate student earning an advanced degree in milling or baking or a closely related area are also considered in determining which award goes to which applicant.

The Scholarship Jury Chair sends the Division Treasurer and Chair the names that have been selected for approval. The Jury Chair then sends a request for funds before sending the award letter to the recipient's Department Head. He or she also notifies the Division Chair of the recipient's name, major, University, etc. (usually as a copy of the letter to the recipient's Department Head).

The Jury Chair (who serves without vote) is usually a staff person at AACC International headquarters.

Although this is not a bylaw requirement, it does facilitate handling the applications, coordinating the Jury results, and notifying applicants and others of the results.

For additional information see APPROXIMATE CALENDER OF EVENTS in the Milling and Baking DIVISION RECOREDS following Approximate Calendar of Events.

Comment [BM3]: Approximate Calendar of Events and Division Records were separated out as 2 separate documents.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.7.2 - Time Period, Amount

It shall be the policy of the Milling & Baking Division, AACC International to extend and support a M. Rella Dwyer Graduate Student Fellowship as a one-time award. Students may apply and be considered more than once. **ONE AWARD MAY BE GIVEN EACH YEAR IF THERE ARE QUALIFIED CANDIDATES.** The amount awarded is to be \$3,000 drawn from the scholarship fund.

Comment [BM4]: This is a new suggestion added during formatting and needs to be approved by the Board.

Revised by the Executive Committee September 13, 1998, Minneapolis, MN. Members present: Debi Rogers, Chair; Steve Piland, Wayne Moore, Brian Walker.

Revised by the Executive Committee May 17, 2006, San Antonio, TX. Members Present: Lee Sanders, Chair; Ron Zelch, Past Chair, Steve Schorn, Brian Fatula.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. A.7.3 9 & 11 Travel Funds for Scholarship Recipients

These policies were deleted.

Policies No.9 & 11 were combined and amended at a joint meeting of the Advisory Board and Executive Committee May 8, 1996, Wichita, KS. Members present: John Altavela, Chair; Maureen Olewnik, Bill Olson, Ken Ulbrich, Tim Aschbrenner, Brian Walker.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Comment [BM5]: These are new awards established in 2015. It needs to be added into the policies. Will be drafted and approved by the Board then go to vote by the members.

Policy No. A.8 – Leah Barna Travel Award

Policy No. A.9. – Student Leadership Program (SLP) Grant

Policy No. A.10 - Support of AACC International Student Travel Fund

It shall be the policy of the Milling & Baking Division to award a total of up to \$2,000.00 towards the AACC International Travel Fund to support student travel awards.

Revised by the Executive Committee, September 20, 1992, Minneapolis, MN. Members present: Scott Sanders, Mark Stearns, Don Shields, Maureen Olewnik.

Revised by the Executive Committee, September 13, 1998, Minneapolis, MN. Members present: Debi Rogers, Chair; Wayne Moore, Steve Piland, Brian Walker, Maureen Olewnik.

Revised by the Executive Committee, May 17, 2006, San Antonio, TX. Members Present: Lee Sanders, Chair, Ron Zelch, Past Chair, Steve Schorn, Brian Fatula.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy B. FINANCIAL

Policy No. B.1.2 – Budgets

The Treasurer of the Division will monitor funds. The Chair of the Division will be responsible to work with the Advisory Board and the AACC International Staff to assure that the Spring Technical Conference is break even at a minimum.

A proposed budget will be developed and reviewed with the Advisory Board each year based upon the General Operating Funds Draft Budget in the Division Records. The budget will itemize anticipated expenses for the 12 month period starting when the Chair takes office in the Fall (Sept, Oct, Nov). Exceptions to the budget will be reviewed and explained in the treasurer's report at the advisory board, STC and Annual meetings.

Comment [BM6]: This is a new suggestion added during formatting and needs to be approved by the Board.

Recommended by the Advisory Board October 11, 1988, San Diego, CA. Members present: Dale Phillips, Board Chair; George Minor, Dean Barry, Bob Ray, Herb Sanguinetti, Mike Welsh.

Approved by the Executive Committee October 13, 1988, San Diego, CA. Members present: Rella

Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Revised by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. B.26 Non-Budgeted Expenditures

This policy was deleted.

All non-budgeted expenditures should be voted on by the Advisory Board for approval.

Comment [BM7]: This is a new suggestion added during formatting and needs to be approved by the Board.

Recommended by the Advisory Board April 3, 1989, Kansas City, MO. Members present: Dale Phillips, Chair; Dave Green, George Minor, Robert H. Ray, V. Dean Barry, Tom (Mike) Welsh.

Approved by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. ~~13-B.3~~ Dues – Amount and Distribution Professional

It shall be the policy of the Milling and Baking Division, unless later modified by the Advisory Board as set forth in the bylaws, to set annual membership dues at ~~\$25.00~~\$40.00. ~~\$5.00 of this amount is to be deposited into the scholarship fund with the objective of developing and maintaining a self-funding scholarship program.~~

Approved by the Executive Committee May 21, 2008 in Kansas City, MO. Members present: Robert Sombke, Chair, Stephen Schorn, Dave Braun, Nick Weigel, Barbara Heidolph, Brian Fatula and David Krischock,

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. 18B 4 Support of the Wheat Quality Council

This policy was deleted.

Approved by the Executive Committee November 5, 1995, San Antonio, TX. Members present: Beverley Thompson, Chair; John Altavela, Bill Olson, Steve Piland, Robert Bequette.

Revised by the Executive Committee May 13, 1998, St. Louis, MO. Members present: Debi Rogers, Chair; Brian Walker, Steve Piland, Wayne Moore, Maureen Olewnik.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph.

Policy No. Scientific Societies Support Expenses

Comment [BM8]: This is a new suggestion added during formatting and needs to be approved by the Board.

Policy No. M & B Division Funds – Checking, Savings, AACC I Account and Investments

Comment [BM9]: This is a new suggestion added during formatting and needs to be approved by the Board.

Policy C. AACCI ANNUAL MEETING

Policy No. C.1-7 - Symposium Program Chair

It shall be the policy of the AACC International Milling & Baking Division that the Advisory Board will select a member of the Division to serve as Program Chair of the Division symposium at the AACC International Annual Meeting. **The Advisory Board will decide at the prior Fall Advisory Board meeting if a session will be sponsored.**

Recommended by the Advisory Board April 3, 1989, Kansas City, MO. Members present: Dale Phillips, Chair; Dave Green, George Minor, Robert Ray, V. Dean Barry, Tom (Mike) Welsh.

Approved by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg.

Revised by the Executive Committee May 8, 1996, Wichita KS. Members present: John Altavela, Chair; Bill Olson, Maureen Olewnik, Ken Ulbrich.

Revised by the Executive and Advisory Board October 10, 2001. Members Present: Virgil Smail, Chair, Theresa Cogswell, Past Chair, Tim Aschbrenner, Wendy Erickson, Jan Levenhagen, Ron Madl, Nani Wijaya, Pat Berglund, Steve Piland

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. 14—C 2 Travel Reimbursement for Non-AACC International Member Symposium Speakers

Requests for travel reimbursement for Division sessions at the Annual meeting or ~~the Spring Technical Conference~~ will be considered by the Chair with approval from the Advisory Board.

Recommended by the Advisory Board October 23, 1994, Nashville, TN. Members present: Mark M. Stearns, Chair; Bert D'Appolonia, Joe Ponte, Maureen Olewnik, Robert Schrader, Ken Ulbrich, George Lookhart.

Approved by the Executive Committee October 23, 1994, Nashville, TN. Members present: Robert Bequette, Chair; Beverley Thompson, Bill Olson, Steve Godmare, Mark Stearns.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

ANNUAL MEETING

Policy No. C. 3.5 - Student Tickets to Division Luncheon

It shall be the policy of the Division to provide a limited number of student tickets to the Division luncheon held each year at the AACC International Annual Meeting. The number of tickets provided shall be based on space available and priced ~~in the range of at \$10.00 to \$15.00.~~ Funds, not to exceed \$2,000.00, shall be taken from the operating fund to cover the student lunch expenses. (example if the luncheon costs \$25 then the student would pay \$10 and the Division would pay \$15)

Comment [HB10]: Add an example

Approved by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Revised by the Executive Committee May 5, 1989, Minneapolis, MN. Members present: Rella Dwyer, Chair; Joe Ponte, Peter Ranum, Jim Duesenberg, Dale Phillips.

Revised by the Executive Committee May 17, 2006, San Antonio, TX. Members Present: Lee Sanders, Chair; Ron Zelch, Past Chair, Steve Schorn, Brian Fatula.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. C. 4. – Recognition at the annual meeting
All outgoing officers and board members shall be recognized with a plaque.

Comment [BM11]: This is a new suggestion added during formatting and needs to be approved by the Board.

It is something that is done, just adding it to the official documents.

Policy D. Milling & Baking Division **SPRING TECHNICAL CONFERENCE**

Policy D. 1. Precedent – Overall Responsibility

The Division Chair is responsible for organizing the Spring Technical Conference. See "Approximate Calendar of Events" for additional information.

Policy No. 4D.2. - Non-Division Member Speaker Expenses

A waiver of speaker registration fees will be offered to all non-division Spring Technical Conference speakers.

Approved by the Executive Committee July 15, 1988, Kansas City, MO. Members present: Dale Phillips, Chair; Rella Dwyer, Herb Sanguinetti, Jim Duesenberg, Bill Hurley.

Revised by Executive Committee May 5, 1993, Scottsdale, AZ. Members present: Mark M. Stearns, Chair; Don Shields, Robert Bequette, George Lookhart, Scott Sanders.

Revised by Executive Committee October 23, 1994, Nashville, TN. Members present: Robert Bequette, Chair; Beverly Thompson, Bill Olson, Steve Godmare, Mark Stearns.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. D.3.14 - Travel Reimbursement for Non-AACC International Member Symposium Speakers

Requests for travel reimbursement for Division sessions at the ~~Annual meeting or the~~ Spring Technical Conference will be considered by the Chair with approval from the Advisory Board.

Recommended by the Advisory Board October 23, 1994, Nashville, TN. Members present: Mark M. Stearns, Chair; Bert D'Appolonia, Joe Ponte, Maureen Olewnik, Robert Schrader, Ken Ulbrich, George Lookhart.

Approved by the Executive Committee October 23, 1994, Nashville, TN. Members present: Robert Bequette, Chair; Beverley Thompson, Bill Olson, Steve Godmare, Mark Stearns.

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Policy No. D. 4 - Registration Fees - Life Members

It shall be the policy of the Milling & Baking Division, AACC International to interpret Article III.3 of its bylaws to mean that Life Members are required to pay only that portion of the Spring Technical Conference registration fee which is charged for meals and/or special social events such as the golf tournament.

Recommended by the Advisory Board April 3, 1989, Kansas City, MO. Members present: Dale Phillips, Chair; Dave Green, George Minor, Robert H. Ray, V. Dean Barry, Tom (Mike) Welsh.

Approved by the Executive Committee April 4, 1989, Kansas City, MO. Members present: Rella Dwyer, Chair; Joe Ponte, Jim Duesenberg, Dale Phillips.

Special Note:

Registration Forms for Spring Technical Conferences should indicate provisions of Policy No. D. 4. above in some manner.

Comment [BM12]: This is a new suggestion added during formatting and needs to be approved by the Board.

Policy No. D.5.23. Registration for Press and News Media

No news media press passes will be available for the Spring Technical Conference. All news media must pay the registration fee that they qualify for (member or non-member).

Recommended by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

Approved by the Advisory Board January 23, 2013, Phoenix, AZ. Members present: Cristina Lang, Nicole Rees, Steve Larsen, Brian Fatula, Dave Braun, Jennifer Robinson, Barbara Heidolph

| **Policy E. MISCELLANEOUS**

| **Policy No. ~~49-E.1.~~ - Annual Review of Bylaws, Policies & Procedures, Business Records & Calendar**

| It shall be the Policy of the AACC International Milling and Baking Division that following the AACC International Annual Meeting, the immediate Past Chair, ~~and~~ Chair Elect and Secretary will review the Bylaws, Policies & Procedures and Calendar of Events of the Division.

Approved at a joint meeting of the Advisory and Executive Committees May 8, 1996, Wichita, KS. Members present: John Altavela, Chair; Maureen Olewnik, Bill Olson, Ken Ulbrich, Tim Aschbrenner, Brian Walker.