

AACC INTERNATIONAL EDUCATION DIVISION BYLAWS

Approved May 20, 2005

I. Name

This organization is certified as a Division of AACC International, Incorporated, and is known as the **Education Division**.

II. Purpose of the Education Division

To advance the quality, scope, currency and relevance of education/training in that portion of food science and safety dealing with cereal grains, cereal processing and cereal based foods.

Specific Objectives of the Division:

- A. To provide a divisional structure to represent those AACC International members interested in and participating in education/teaching in the area of cereal food science/safety.
- B. To provide a forum where educators from both academia and industry can meet for the purpose of discussing the needs and opportunities related to improving and expanding the education of cereal food scientists.
- C. To help define core competencies in cereal science, chemistry, process/engineering, microbiology relevant to cereal food science/safety.
- D. To enhance continuing education in the fields of cereal food science/safety.
- E. To add value to AACC International members working in education.

III. Membership

Any member of the AACC International interested in education is eligible for AACC International Education Division Membership.

IV. Membership Dues

- A. Membership dues shall be determined by the Executive Committee of the Education Division.
- B. Dues are payable in advance. Members not paying their annual dues in compliance with the AACCI policy shall be held delinquent and shall be dropped from the membership roll and the mailing list of the

Division. Dues for AACC International retired Life members will be waived.

V. Officers

- A. The officers and Executive Committee of the Division shall consist of:
1. Chairperson who arranges and coordinates meetings, programs, symposia, etc., and who presides over the Executive Committee; oversees the duties of the other officers; and chairs any general meeting of the Division. In addition, the Chairperson should coordinate any nomination for AACC International offices on behalf of the Division.
 2. Past Chair will serve on the Executive Committee for two-years following their term.
 3. Vice-Chairperson who is responsible for organizing divisional symposia. In the first year the Vice-Chair will serve as the Division's liaison to the AACC International Annual Meeting Technical Program Planning Committee.
 4. Secretary/Treasurer who maintains membership lists, financial records, and sends out announcements.
 5. Newsletter Editor who publishes the Division Newsletter.
 6. Members-at-Large (2) who serve on the Executive Committee (Staggered terms).
 7. Student Representative who provides representation from student's perspectives and serves as a student liaison to the AACC International. The Student Representative will serve for one year.
- B. The Chairperson will serve a two-year term. The Vice-Chairperson will serve a two-year term. The Newsletter Editor will serve a two-year term and Member-at Large will serve two-year terms with one being elected each year. At least 120 days prior to the annual meeting, a ballot consisting of a minimum of two nominees for each office to be elected will be sent to all Education Division members giving the members a minimum of 30 days to return the ballots. In the event of a tie for any office, the Executive Committee shall decide the election to that office. The results of these elections shall be announced at the annual business meeting of the Division, and newly elected officers will accept their duties at the close of the meeting.

C. Notices of the Division elections shall be sent to the Executive Vice-President of the Association.

VI. Executive Committee

A. The Executive Committee shall be comprised of the Chair, Vice-Chair, Secretary/Treasurer, Newsletter Editor, and Member-at-Large as voting members. In addition, the immediate past Chair, Student Representative, and all Chairs of standing committees of the Education Division shall be non-voting members of the Executive Committee.

B. The Executive Committee shall provide leadership for the Division and have the authority to determine and carry out all activities of the Education Committee.

VII. Committees

The Chairperson in consultation with other members of the Executive Committee shall be empowered to appoint a Program Committee, a Nominating Committee, a Membership Committee, and such other committees as needed to carry out the objectives of the Division. Such Committees shall be responsible to the Executive Committee. Each member can belong to no more than two working committees.

VIII. Meetings

Meetings of the Division shall be held at least annually during the AACC International Annual Meeting and at any other time designated by the Executive Committee. Notices of Division Meetings shall be sent to all members of the Division and to AACC International headquarters.

IX. Rules of Order

This organization shall be governed by Robert's Rules of Order.

X. Amendments

Any part of the Bylaws may be amended upon review of the Executive Committee and approval by a two-thirds majority vote of the Division members voting, provided the amendment(s) does (do) not conflict with the existing articles or basic principles of the Articles of Incorporation, the Constitution and the Bylaws of the AACC International, Inc. Any Bylaw amendment(s) will be preceded by an announcement of the proposed change and discussion at the annual business meeting, after which a ballot will be sent to all Division members along with a summary of the discussion of the proposed amendment(s) held at the annual business meeting.

XI. Distribution of Funds on Dissolution

In the event of dissolution of this Division and the discharge of its debts and these settlement of its affairs, any funds and property of this Division remaining thereafter shall be conveyed by the direction of the Division

Executive Committee to another qualified non-profit organization, or if no action is taken by the above mentioned, shall be conveyed to the AACC International for its general purpose or with the written consent of the Board of Directors for the AACC International, shall be conveyed to another qualified non-profit organization(s) dedicated to the perpetuation of objects similar to those of the AACC International, provided such selected organization(s) at the time of the Division's dissolution shall be exempt under Section 501 (C)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Division's dissolution.