
CINCINNATI SECTION

Bylaws in coordination with the Cereal and Grains Association

Revised October 19, 2023



Article I-Name

The organization is certified by the Cereals & Grains Association and is known as the Cincinnati Section.

Article II-Purpose

- 2.1 Encouragement of scientific and technical research on soft wheat, cereal grains, oil seeds, pulses, and related materials, their processing and utilization, and their products.
 - 2.2 Study of development and standardization of analytical methods used in cereal and seed chemistry.
 - 2.3 Promotion of the spirit of scientific cooperation among all workers in the field of cereal chemistry.
 - 2.4 Maintain high professional standards of its membership.
 - 2.5 Encouragement of a general recognition of the value of the chemist and biologist to the cereal and related industries
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Article III-Officers

- 3.1 Elected officers shall be: Chair, Vice-Chair, and Secretary-Treasurer. Officers should be regular, honorary, or life members of the Cereal and Grain Association.
- 3.2 The current Vice-Chair shall serve as the next Chair and the current Secretary-Treasurer shall serve as the next Vice-Chair. Secretary-Treasurer shall be nominated.
- 3.3 A call for nomination will be submitted via email prior to and/or by voice nomination during the spring meeting. The nominated parties must be a current member of the Cincinnati Section or a member of the section prior to their term of office.
- 3.4 The election of officers shall be at the fall meeting by voice vote of members present.
- 3.5 Term of office shall be from January 1 to December 31. Officers shall serve for one calendar year or until a successor is elected. Elected officers are expected to attend both the spring and fall meetings and regular conference calls as determined by the Cincinnati chair.
- 3.6 In the event an officer resigns mid-term the remaining office members shall assume the responsibilities of the open position. A successor can be appointed at any time by the remaining office members to assume the responsibilities for the remainder of the term.
- 3.7 Notices of section elections shall be emailed to all members of the Section and to

Cereal and Grains headquarters.

3.8 It shall be a duty of the officers to encourage qualified members to become regular members of the Cereals & Grains Association

3.9 Chair shall conduct meetings and send minutes of meetings to the membership.

3.10 Vice-Chair shall be program chair for meetings.

3.11 Secretary-Treasurer shall maintain the section financial records and request payments when appropriate, maintain section records, and take minutes of meetings.

3.12 Cross Check Coordinators are members of the section board in a non-rotating position. The coordinator role shall solicit dues and fees as per section bylaws, coordinate monthly (Soft Wheat Flour) and bi-monthly (Cookie flour, every 2 months) proficiency check samples, collect and analyze proficiency testing results, tabulate proficiency performance and issue awards and certificates.

Article IV-Membership

4.1 Section membership should be comprised of regular, honorary, or life members of the Cereals & Grains Association.

4.2 The remainder of the membership shall be made up of the following classes of members:

- a. Student members of the Cereal and Grains Association
- b. Authorized representatives of corporate members of the Cereal & Grains Association.

Article V-Dues

5.1 Dues shall be \$30.00 per year, with special assessments when necessary. Dues shall be payable to the Cereal & Grains Association annual renewal.

5.2 Cincinnati Section members are required to maintain membership with the Cereals & Grains Association either through individual and/or corporate membership.

5.3 Members of this Section who are advanced to life member status in the Cereal & Grains Association, shall automatically become life members of the Section. Those who are not members of the national association, conferral of life member status shall be by majority vote of the members at any regular business meeting of this section, applying the appropriate standards of the national association for determining eligibility. Life members shall have all the privileges of section membership without annual dues incurred.

5.4 Soft Check Sample services (flour and cookie) shall be made available to all members.

5.5 Check Sample participants are expected to participate in preparation and distribution of the samples. In lieu of preparation during their scheduled monthly rotation, a sample preparation fee of \$300 shall be assessed.

Article VI-Meetings

6.1 Meetings shall be held at least two times during the year, occurring in the fall during the annual Cereal and Grains Association meeting, and in the spring, ideally concurrent with other technical/profession meetings as decided by the executive committee. Meetings will be conducted in person with virtual options evaluated and determined on a case-by-case basis.

6.2 A quorum will exist when a minimum of five members are present at a business meeting.

6.3 Meetings shall be governed by Robert's Rules of Order

Article VII-Distribution of funds on dissolution

7.1 In the event of dissolution of this Section and the discharge of its debts and the settlement of its affairs, any funds and property of this Section remaining thereafter shall be conveyed by the direction of the Section Executive Committee to another qualified non-profit organization, or if no action is taken by the above mentioned, shall be conveyed to the Cereals & Grains-Associations for its general purposes, or with the written consent of the Board of Directors of the Cereals & Grains Association, shall be conveyed to another qualified non-profit organization(s) dedicated to the perpetuation of objects similar to those of the Cereals & Grains Association, provided that such organization(s) at the time of the Section's dissolution shall be exempt under Section 501 (c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of this Section's dissolution.

Article VIII-Amendments

8.1 A proposal to amend these bylaws may be made by any member of this Section. Such amendment proposals shall be distributed to the membership at least two weeks before the regular business meeting at which they are to be considered and voted upon.

8.2 Any amendment proposed at a business meeting shall be reported in the minutes of the meeting and in the notice for the following meeting. A simple majority vote of the members present at the meeting is necessary to ratify any proposed amendment. Such ratified amendments shall be included in full in the minutes of the meeting which are distributed to all members of the Section subsequent to the meeting.

*For additional information regarding membership to the Cincinnati Section, contact the current
Chair, Vice-Chair, or Secretary-Treasurer
[Cincinnati \(cerealsgrains.org\)](http://Cincinnati.cerealsgrains.org)*